

EXAMPLE PLAN - Foward Plan - 1 September 2023 onwards FOR THE PERIOD 1 SEPTEMBER 2023 TO 31 DECEMBER 2023

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>Local Flood Risk Management Strategy 2023</p> <p>The Council, as Lead Local Flood Authority, has a legal duty under the Flood and Water Management Act 2010 to produce, implement and monitor a Local Flood Risk Management Strategy (Local Strategy). Council's original strategy was published in 2013, a summary refresh was made in 2019 to provide an up-to-date evidence base to support the measures identified in the current Action Plan.</p> <p>The Local Strategy summarises the duties, responsibilities and actions that the Council will embrace to manage local sources of flood risk. It must align with the National Strategy produced by the Environment Agency.</p> <p>A revised National Strategy was published in July 2020 and was formally adopted by government in September 2020. This strategy describes what needs to be done by all risk management authorities (RMAs) involved in flood and coastal erosion risk</p>	Cabinet	Not before 1st Nov 2023	<p>Engagement via workshops have taken place at the very beginning prior to drafting the strategy so key stakeholders can help shape the new strategy from the outset.</p> <p>Internal workshops have taken place with internal services such as Planning, Highways, Climate Change and Emergency Planning colleagues.</p> <p>An external</p>	Open		Portfolio Holder for Finance & Regeneration <i>Paul Farndale</i>

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<p>management for the benefit of people and places.</p> <p>This has been a key driver to reviewing our current Local Flood Risk Management Strategy in ensuring alignment with the National Strategy.</p>			<p>workshop has taken place with Yorkshire Water, Environment Agency, and key partners such as the National Trust and many others.</p> <p>Periodic updates have been given to the Portfolio Holders.</p> <p>A public consultation exercise will be undertaken on the new strategy and its associated documents. A survey will be set up to encourage residents to express their thoughts and opinions.</p>			

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			<p>All Members and Parish Councillors will be directed to the draft documents for comments. A separate workshop is intended to be set up with local flood community groups.</p> <p>A summary Consultation Report will be prepared to capture comments received.</p>			
<p>Bereavement Services Capital Plan Update and proposed allocations for 2023/24</p> <p>The report will update Cabinet on progress to date against Bereavement Services Capital Plan as well as seek approval to future investment for 2023/24 and to seek Officer Delegations to manage the plan.</p>	<p>Strategic Director for Environment and Climate Change</p>	<p>27 Jun 2023</p>		<p>Open</p>	<p>DOCUMENTS</p>	<p>Portfolio Holder for Culture and Greener Kirklees, Portfolio Holder for Corporate <i>Paul Hawkins</i> <i>paul.hawkins@kirklees.gov.uk</i></p>

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<p>Corporate Financial Monitoring Report - Quarter 3 for 2023-24 To consider the third quarter Revenue & Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules.</p>	Cabinet	12 Mar 2024		Open		Portfolio Holder for Corporate <i>Sarah Hill, Finance Manager</i> <i>sarahm.hill@kirklees.gov.uk</i>
<p>Council Annual Budget Report 2024-25 and following years; incorporating Capital, Treasury Management, General Fund, Revenue and Housing Revenue Account To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme & Housing Revenue Account to be set in accordance with agreed treasury management principles.</p>	Council, Cabinet	6 Mar 2024		Open		Portfolio Holder for Corporate <i>Dean Langton, Service Director Finance (S151 Officer)</i> <i>dean.langton@kirklees.gov.uk,</i> <i>James Anderson, Head of Accountancy</i> <i>james.anderson@kirklees.gov.uk,</i> <i>Sarah Hill, Finance Manager</i> <i>sarahm.hill@kirklees.gov.uk</i>
<p>Kirklees School Funding Arrangements for Financial Year 2024-25 To consider the Kirklees schools funding formula for 2024-25 to be submitted to the Education & Skills Funding Agency.</p>	Cabinet	16 Jan 2024		Open		Portfolio Holder for Learning & Aspiration, Portfolio Holder for Corporate <i>David Baxter</i> <i>david.baxter@kirklees.gov.uk</i>

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Rent & service charge setting for Housing Revenue Account properties for 2024-25 To consider and approve the rent setting policy for 2022-23 in relation to Housing Revenue Account Properties.	Cabinet	12 Dec 2023		Open		Portfolio Holder for Corporate <i>Naz Parkar, Service Director - Homes & Neighbourhoods</i> <i>naz.parkar@kirklees.gov.uk</i>
Half yearly monitoring report on Treasury Management Activities 2023-24 To consider the treasury management activities for the period 1 April to 30 September 2023.	Cabinet, Council	13 Dec 2023		Open		Portfolio Holder for Corporate <i>Rachel Firth</i> <i>rachel.firth@kirklees.gov.uk</i>
Corporate Financial Monitoring Report; Quarter 2 for 2023-24 To consider the second quarter Revenue & Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules.	Cabinet	14 Nov 2023		Open		Portfolio Holder for Corporate <i>Sarah Hill, Finance Manager</i> <i>sarahm.hill@kirklees.gov.uk</i>
Update of the Medium Term Financial Plan 2023-24 and following years To consider the financial planning framework for consideration of forthcoming budget proposals and plans,	Council, Cabinet	13 Sep 2023		Open		Portfolio Holder for Corporate <i>James Anderson, Head of Accountancy</i> <i>james.anderson@kirklees.gov.uk</i>

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informed by updated forward spend and funding forecasts.						
<p>Review and Reconfiguration of Council In-House Supported Living Care Provision To seek Cabinet approval to enter into formal consultation to review in-house supported living provision.</p> <p>The following services (please note these buildings are not owned by the council), will be part of this consultation:</p> <ul style="list-style-type: none"> • The Mews, Mirfield • Brighton Court, Heckmondwike • Wilton Terrace, Cleckheaton 	Cabinet	26 Sep 2023	<p>Engagement will be determined following a decision by Cabinet and will include all stakeholders impacted including:</p> <ul style="list-style-type: none"> • Residents • Families / carers • Staff • Trade Unions • HR • Finance • Legal • Health partners • Ward members 	Open		<p>Portfolio Holder for Health and Social Care <i>Michelle Cross, Service Director - Learning Disabilities & Mental Health</i> <i>michelle.cross@kirklees.gov.uk</i></p>
<p>Review and Reconfiguration of Council In-House Residential Provision To seek Cabinet approval to enter into formal consultation to review in-house residential</p>	Cabinet	26 Sep 2023	<p>Engagement will be determined following a decision by</p>	Open		<p>Portfolio Holder for Health and Social Care <i>Michelle Cross, Service Director - Learning Disabilities & Mental Health</i> <i>michelle.cross@kirklees.gov.uk</i></p>

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<p>provision.</p> <p>The following establishments are likely to be part of this consultation:</p> <ul style="list-style-type: none"> • Claremont House residential home, Heckmondwike • Castle Grange residential home, Newsome • Moorlands Grange short stay residential home, Nethererton 			<p>Cabinet and will include all stakeholders impacted including:</p> <ul style="list-style-type: none"> • Residents • Families / carers • Staff • Trade Unions • HR • Finance • Legal • Health partners • Ward members 			
<p>Redesign of Short Break, Respite and Support Provision</p> <p>To commence consultation on the redesign and reconfigure of the short breaks, respite and support services for disabled children, young people and their families.</p>	Cabinet	26 Sep 2023	<p>The report seeks permission to complete an engagement/consultation process in relation to proposals to redesign and reconfigure services that provide respite,</p>	Open		<p>Portfolio Holder for Children's Services <i>Kieran Lord, Head of Psychosocial Support</i> <i>kieran.lord@kirklees.gov.uk</i></p>

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			<p>support, and short breaks for children and young people with disabilities and their families and carers in Kirklees. We plan to continue existing consultative conversations with community agencies and partners regarding the provision of an holistic and community-based provision to meet the needs of Kirklees children, young people and families/carers, considering the council's current financial pressures.</p> <p>This will involve consultation with current</p>			

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			<p>service users, effected staff from internal and external agencies, and associated partners. All relevant and necessary integrated equalities assessments will be completed.</p> <p>Senior officers including service directors and heads of services will directly lead the engagement processes.</p>			
<p>Leisure Centre Review To update Cabinet on the financial challenges facing leisure centres and the implications this is likely to have on the current service offer.</p> <p>The report will seek agreement to progress to a</p>	Cabinet	26 Sep 2023	A non-statutory consultation around the future of the leisure offer in Kirklees will take place following the Cabinet	Open		<p>Portfolio Holder for Finance & Regeneration <i>Adele Poppleton, Service Director for Culture and Visitor Economy</i> <i>adele.poppleton@kirklees.gov.uk</i></p>

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non-statutory consultation to aid decision making around any future changes to the current estate.			meeting (subject to Cabinet approval to proceed).			
<p>Asset Review Q3 2023 To establish working principles, and to bring forward a holistic asset review considering the optimisation, rationalisation, mothball, closure, and disposal of property assets and interests across the Council's estate. Options and recommendations will be offered across a series of reports for consideration and presented in alignment with ongoing budget planning and organisational change activity.</p> <p>Name: Daniel McDermott Job Title: Strategic Manager – Assets & Estates E-mail: daniel.mcdermott@kirklees.gov.uk</p> <p>Background documents: Asset Review 2023 & Appendices</p>	Cabinet	26 Sep 2023		Open		Portfolio Holder for Corporate